



Dear Student

Thank you for visiting the IAE website and downloading this application package.

Enclosed in this package you will find application forms for **the University of Tasmania**. This resource is to be used in conjunction with the information on the IAE website and other information you have received from IAE Student Services about the universities to which you wish to apply. We encourage you to carefully consider all the study options available to you, including those in other states besides Tasmania.

We trust that with the huge range of study options available in Australia, you will be able to locate a course that satisfies your interests and career goals.

Once you have made a decision, complete the forms for those universities to which you wish to apply and return them to our mailing address for processing at your earliest possible convenience. Please specify at least two courses to maximise your chances of entry.

Postal Address for Application Forms:

Institute of Australian Education Pty Ltd.  
PO Box 3174 Broadway  
Nedlands 6009,  
Western Australia

Your application forms must be submitted with certified copies of your academic transcripts; one set for each application. You will not be accepted into a university unless they can verify your previous studies.

A certified copy is a photocopy which has been certified by any of the following persons:

- An authorised officer of the academic institution at which the qualification was achieved.
- An Australian Overseas Diplomatic mission or Australian Educational Centre.
- Notary Public.

To Certify a photocopy of an academic transcript, the following must be written on it:

- “This is a true copy of the original document sighted by me.”
- Signature of the authorising person.
- The authorising person’s name, address, contact telephone number, profession, employing organisation and the date of verification.
- It should also contain the official seal or stamp of the organisation by which the certifying person is employed, if it has one.

Please include transcripts of other awards or qualifications and English language proficiency tests score and date of test i.e. IELTS or equivalent. A Minimum Overall Band Score in IELTS of 5.5 or more is generally required. IELTS test results are valid for 2 years only.

There is a \$US100 application fee required to be paid at the time of application. This will be deducted from your enrolment fees if your application is successful. By paying this fee, you are officially assigning IAE as your education agent and will receive all associated benefits, such as fee funding assistance, student discounts and access to a wide range of commercial services. You will also need to sign the declaration on the next page.

We look forward to your response and wish you the best with your study plans.

Kind Regards

Student Support Officer  
The Institute of Australian Education

PO Box 3174  
Broadway, Nedlands  
Western Australia, 6009  
Phone: (08) 9388 6388  
(08) 9388 8661  
Fax: (08) 9388 8669  
[aec@iae.net.au](mailto:aec@iae.net.au)

In order for us to facilitate your enrolment, we require you to sign the disclaimer below and submit it with your application form(s).

***Declaration***

I hereby consent and authorise IAE P/L & EMA Pty Ltd to forward my information to the education providers in order to facilitate my enrolment and acceptance by any Cricos or EMA P/L chosen educator(s). I acknowledge that IAE P/L and or EMA P/L may receive consideration from the educator that receives my referral. I hereby declare that the information provided on my application form is correct. I authorise IAE Pty Ltd & EMA Pty Ltd to obtain official records if necessary, from TISC, VTAC, UAC, QTAC, SATAC, UT, SSC (India) and/or any other education institution attended by me. I understand that if any information provided is false, this application may be cancelled and I may be liable for the referral fee.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

## **HOW TO PAY**

There is a \$US100 (or equivalent) application fee payable at the time of your application.

Further, first semester course fees will be payable upon your acceptance of a condition offer; issued to you by the university in the event that your application is successful.

IAE accepts TRAVELEX as the medium for all international fund transfers.

You can pay at any TRAVELEX Office or Bank, to the following account:

Currency:	USD (US Dollars)
Amount:	USD_____
Account Name:	Travelex Limited
Account Number:	8900053755
ABA:	021000018
SWIFT BIC:	IRVTUS3N
At Bank:	The Bank of New York 1 Wall Street New York, NY 10286
Particulars: IAE Ref	EMA PTY LTD
Ref Student Details - Please include:	<ul style="list-style-type: none"><li>• [IAE Student ID No _____,</li><li>• Student Name _____]</li><li>• [University or College Name _____]</li><li>• [IAE Course Code _____OR CRICOS Code _____]</li></ul>

After making this payment, please immediately report payment/s to "IAE How to Pay" page on your IAE Student Record which can be accessed on [www.iae.net.au](http://www.iae.net.au) using your Student ID and Username to log in.

Should your bank have any questions about this transfer they may contact:  
[dfx@travelex.com.au](mailto:dfx@travelex.com.au)

# International Student



UNIVERSITY  
OF TASMANIA

# Application Form

**OFFICE USE ONLY**

IAE Code: □□□□□□□□

## PERSONAL DETAILS See [www.iae.net.au](http://www.iae.net.au) for educator's conditions

TITLE: Mr  Mrs  Miss  Ms  FAMILY NAME (as appears on your passport):

GIVEN NAME(S):

Name commonly known by:

DATE OF BIRTH: Day      Month      Year      SEX: Male  Female

HOME ADDRESS:

ADDRESS FOR CORRESPONDENCE: (if different from above address)

COUNTRY OF BIRTH:      CITIZENSHIP:

LANGUAGE SPOKEN AT HOME:

HOME TELEPHONE:      CONTACT TELEPHONE:

CONTACT FAX:      CONTACT EMAIL:

AGENT: (if applicable)

*Note: You must only apply once, through one agent.*

## COURSE PREFERENCE

1ST CHOICE:      2ND CHOICE:

MAJOR:

Bachelor  Graduate Diploma  Masters by Coursework  Masters by Research  PhD

CAMPUS: Hobart  Launceston

COMMENCEMENT DATE: Semester 1 (Feb) 20\_\_ Semester 2 (July) 20\_\_

## SECONDARY/TERTIARY EDUCATION

### COMPLETED STUDIES

NAME OF PROGRAM <small>e.g. 'O' Levels, Diploma in Accountancy</small>	NAME OF INSTITUTION	YEARS		COMPLETED	
		FROM	TO	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>

## CURRENT STUDIES

Are you currently studying a diploma, degree, Australian matriculation or Foundation Studies program? Yes  No

Program name: \_\_\_\_\_ Institution: \_\_\_\_\_

ID number: \_\_\_\_\_ Date of completion: \_\_\_\_\_

## ADVANCED STANDING

Are you seeking advanced standing/credit for studies already completed? Yes  No

*If yes, please attach detailed syllabuses/course outlines for subjects you have successfully completed.*

## ENGLISH LANGUAGE

If English is not your first language, please attach a certified copy of your English language test results.

## MINIMUM UNIVERSITY REQUIREMENTS

Undergraduate IELTS Overall band 6.0, with no band less than 5.5

Postgraduate IELTS Overall band 6, with no band less than 6

Research Applicants for PhD and Masters by Research should attach a detailed research proposal. The information should include the following: proposed title, project aim, background, significance and possible application of research, research plan, details of research experience and publications and referee reports.

## WORK EXPERIENCE – if applying for postgraduate programs

*Please list details of any work experience you have, including national service details if applicable.*

EMPLOYER	YEARS OF SERVICE	POSITION

## DECLARATION

I declare that the information supplied in this application and the documentation supporting it is true and complete. I understand that the University reserves the right to vary or reserve any decision regarding admission or enrolment made on the basis of incorrect information.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Please send the completed application and certified documents to UTAS's Agent:  
EMA Australia Pty Ltd (in association with the Institute of Australian Education Pty Ltd),  
PO Box 3174, Broadway, Nedlands, WESTERN AUSTRALIA 6009,  
Telephone: +61 8 9388 6388, Facsimile: +61 8 9388 8669,  
Email: [aec@iae.net.au](mailto:aec@iae.net.au), Web: [www.iae.net.au](http://www.iae.net.au)

## CHECKLIST Have you included the following?

- Certified transcript of your qualifications (in English)
- Proof of English language ability (IELTS or TOEFL or other qualification)

### Applicants for PhD or Masters by Research

- Research proposal
- List of relevant publications
- Two academic referees' reports

If applying for advanced standing, **please attach detailed syllabuses/course outlines for subjects you have successfully completed.**

### \*\*IMPORTANT

- **Please ensure that you carefully read the IAE declaration located on the front page and sign where appropriate**